<p align="center">**Technology Resource Team**</p>

Mission
The Mission of the Technology Resource Team (TRT) is to recommend to the College Council technology practices, procedures, standards, and planning in the areas of instruction and information. TRT's goal is for the advancement of technology in the areas perceived as beneficial by the College departments, faculty, staff, and students.

Composition

- **Membership**

    o **1 Administrator – Serves as the team chair**

    o **4 Faculty Members**

    o **4 Classified Staff Members**

    o **1 Student**

- **Multi- Campus Representation Areas**

    o **Career-technical Instruction**

    o **Transfer Instruction**

    o **Web Services**

    o **Network Administration**

    o **CC Online**

    o **ITV**

Meeting

- **Date & Time – October 15, 2019 2:00PM MB350B**

- **Agenda**

    o **Minutes –** Review and approval of September meeting minutes

    o **Updates - Windows 10 upgrade**

    o **New Items**

- **IT annual unit plan presentation draft**

- **Outdoor WIFI project**

- **Phone replacement project**

- **ESCC phone line project**

- **Reports from other areas**

  - **PED Tech**

  - **Distance Education – Canvas update**